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**TO:** Hyun Kim, Interim City Manager

**FROM:** Anna Le, Infrastructure, Planning, and Sustainability Committee Coordinator, City Manager's Office

**COPY:** Infrastructure, Planning, and Sustainability Committee;  
Ramiro Chavez, Director, Environmental Services

**PRESENTERS:** Climate and Sustainability Commission  
Evlondo Cooper, Co-Chair; Casey Twiggs, Co-Chair,  
Climate and Sustainability Commission

Transportation Commission  
Bruce Morris, Co-Chair; Matt Stevens, Co-Chair, Transportation Commission;  
Carrie Wilhelme, Transportation Services Analyst, Public Works

Planning Commission  
Robb Krehbiel, Chair; Chair Karnes, Immediate-Past Chair,  
Planning Commission; Brian Boudet, Planning Division Manager,  
Planning and Development Services

Urban Design Board  
Brett Santhuff, Chair, Urban Design Board; Carl Metz, Senior Planner;  
Stephen Antupit, Senior Planner, Planning and Development Services

Landmarks Preservation Commission  
Kevin Bartoy, Chair, Landmarks Preservation Commission;  
Reuben McKnight, Historic Preservation Officer and Principal Planner,  
Planning and Development Services

**SUBJECT:** Infrastructure, Planning, and Sustainability Committee Commission, Board,  
and Committee Reports

**DATE:** October 8, 2025

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**PRESENTATION TYPE:**

Informational Briefing

**SUMMARY:**

Five of the six Committees, Boards, and Commissions (CBCs) assigned to the Infrastructure, Planning, and Sustainability Committee will provide brief presentations summarizing their accomplishments and priorities from the past year and update the Committee on their priorities and items of interest for upcoming year.

**BACKGROUND:**

The Infrastructure, Planning, and Sustainability Committee is responsible for the oversight of six Committees, Boards, and Commissions:

- Board of Building Appeals
- Climate and Sustainability Commission
- Landmarks Preservation Commission
- Planning Commission
- Transportation Commission
- Urban Design Board



The Board of Building Appeals was provided notice and invited to attend this informational briefing but will not be delivering a presentation, as the Board carries out its responsibilities on an as-needed basis, instead of holding regular, standing meetings as IPS' other CBCs do.

**ISSUE:**

CBCs – and the Standing Committees to which they are assigned – have historically had limited opportunities to engage and share information with each other. Without committee presentations such as these, Standing Committee involvement is generally limited to the interviews the Committee conducts to appoint members to serve on these bodies and periodic Committee Member attendance at CBC meetings.

CBC presentations to Standing Committees offer a perspective and addresses a need that is not met through the CBC appointment process or Committee Member attendance of CBC meetings, alone. Attending regular, standing CBC meetings is not enough to equip Committee members with the insight and knowledge they need to exercise their CBC oversight responsibilities, as these meetings are focused on conducting day-to-day business on a narrow range of topics. In contrast, CBC presentations with the express purpose of updating the Committee provide IPS Members a macro-overview of CBCs' scope of work and most pressing issues, which is more relevant knowledge they can apply when – for example – selecting candidates to serve on these bodies or contextualizing a policy statement a CBC sent to the Committee.

CBC members also rarely interact with members of other CBCs. Consolidating all CBC presentations into a single IPS meeting provides an opportunity for CBC leaders to learn about the work their colleagues have been doing for the people of Tacoma and, in turn, apply take-aways to improve their own practice or operations.

**ALTERNATIVES:**

This is an informational briefing only. No alternatives are being presented.

**FISCAL IMPACT:**

This is an informational briefing only. There is no fiscal impact.

**RECOMMENDATION:**

This is an informational briefing only. No recommendation is being made.