



TO: Hyun Kim, City Manager
FROM: Sionna Stallings-Ala'ilima, Fire Chief, Tacoma Fire Department SSA
COPY: Community Vitality and Safety Committee; Toni Esparza; Arsenio Roddy-Little
PRESENTER: Shontieka Adeogun, Chief Emergency Management Officer, City of Tacoma Emergency Management
SUBJECT: Update of the City of Tacoma Comprehensive Emergency Management Plan
DATE: August 13, 2026

PRESENTATION TYPE:

Please select the type of presentation you will be making to the Council Committee.
Informational Briefing

SUMMARY:

The purpose of this memo is to inform Council that the City of Tacoma Comprehensive Emergency Management Plan has been updated, as required by Washington State regulation, and will require promulgation by the City Council to be implemented.

BACKGROUND:

The State of Washington requires every jurisdiction that desires recognition as an emergency management organization to produce and keep current a Comprehensive Emergency Management Plan (CEMP). The current City of Tacoma CEMP has been updated to comply with state regulations as of December 2025 and now requires City Council approval and promulgation. Having a current promulgated plan allows the City of Tacoma to seek reimbursement from the federal government for expenses incurred secondary to a locally declared emergency or disaster.

ISSUE:

The City of Tacoma CEMP is a required component for the City to be recognized by the federal/state government as a direct recipient of grant funding and disaster relief funding. This document must be updated every five years and requires coordination and input from all City departments and divisions, as well as input from other governmental and community organizations. In the absence of this document, all federal/state funding received for a disaster occurring within the jurisdictional limits of the City of Tacoma would be directed to Pierce County for distribution, as determined by Pierce County.

ALTERNATIVES:

This is an informational briefing only. There are no alternatives presented.

FISCAL IMPACT:

A promulgated CEMP allows the City of Tacoma to receive grant and disaster funding.

RECOMMENDATION:

City of Tacoma Emergency Management recommends that City Council approve the promulgation of the 2025 Comprehensive Emergency Management Plan.