



City of Tacoma

City Council Action Memorandum

TO: Hyun Kim, Interim City Manager
FROM: Andy Cherullo, Director, Department of Finance
COPY: City Council and City Clerk
SUBJECT: Resolution – Set Mid-Biennium Modification and Capital Budget Public
DATE: Hearing October 14, 2025

SUMMARY AND PURPOSE:

Setting October 21, 2025 as the date of public hearings on the 2025-2026 Biennial Budget Mid-Biennium Modification and the 2025-2026 Capital Budget Modification and directing the City Clerk to prepare and circulate proper notices of the time and place of such hearings.

BACKGROUND:

This Department's Recommendation is Based On: RCW 35.34.130 provides that the legislative body of the City will meet no sooner than eight months after the start nor later than the conclusion of the first year of the fiscal biennium for the purpose of a mid-biennial review and modification of the biennial budget.

Further, RCW 35.34.130 states: "The chief administrative officer shall prepare the proposed budget modification and shall provide for publication of notice of hearings consistent with publication of notices for adoption of other city or town ordinances." This resolution complies with this portion of the Revised Code of Washington.

COMMUNITY ENGAGEMENT/ CUSTOMER RESEARCH:

This resolution invites the public to offer comment on the Mid-Biennial Biennial Budget Mid-Biennium Modification and the 2025-2026 Capital Budget Modification.

2025 STRATEGIC PRIORITIES:

Equity and Accessibility

Public comment will allow the City Council to hear from individuals and groups from across the city.

ALTERNATIVES:

RCW 35.34.130 requires that the City of Tacoma hold a public hearing on the midbiennial review and modification of the biennial budget. RCW 36.70A.035 requires that the City of Tacoma hold a public hearing on the proposed amendment to the 2025-2030 Capital Facilities Program (CFP), although staff does not anticipate any changes to that document at this time. Therefore, no alternatives have been identified.

STAFF RECOMMENDATION:

Staff recommends that the City of Tacoma set October 21, 2025, as the date of public hearings on the 2025-2026 Biennial Budget Mid-Biennium Modification and the 2025-2026 Capital Budget Modification.

FISCAL IMPACT:

There is no Fiscal Impact to this resolution setting the public hearing date.