



**TO:** Hyun Kim, City Manager  
**FROM:** Susan Calderon, Assistant Finance Director/Controller  
**VIA:** Andy Cherullo, Finance Director  
**COPY:** Government Performance & Finance Committee; Audit Advisory; Chantra Real  
**PRESENTER:** Saundra Groshong, State Auditor’s Office Assistant Director, Judy Ly, State Auditor’s Office Assistant Audit Manager, and Jason Starr, State Auditor’s Office Assistant Auditor  
**SUBJECT:** 2025 Audit Entrance Conference- Financial and Federal Audit  
**DATE:** June 2, 2026

**PRESENTATION TYPE:**  
Informational Briefing

**SUMMARY:**

The Audit Advisory Board meets as needed to review communications from external auditors. At the June 2, 2026, meeting, a memo was provided that contained the State Auditor’s Office (SAO) 2025 Financial and Federal audit entrance conference information. The Audit Advisory Board should receive the reports, discuss any matters of interest with the external auditors, and provide the auditors or staff with direction regarding upcoming audit work.

**BACKGROUND:**

The Audit Advisory Board supports the Government Performance and Finance Committee in carrying out its audit advisory, oversight and liaison functions. These functions include ensuring coordination of audit needs and working with the independent auditors; making audit management recommendations; and acting as liaison between the City Council and the City Manager’s Office with regard to the audits of programs, functions, and activities.

**ISSUE:**

An audit entrance conference is an opportunity for the auditor to present their audit plan and seek feedback. SAO is preparing for the City’s 2025 financial and federal audit work and will conduct the audit entrance conference. Information will include (1) the scope, audit process and objectives of audit, (2) new reporting requirements, (3) levels of reporting, and (4) other required communications. SAO will inquire about areas of concern from the committee and answer any questions.

**ALTERNATIVES:**

This is an information briefing only. There are no alternatives presented.

**FISCAL IMPACT:**

This is an information briefing only. There is no fiscal impact.

**RECOMMENDATION:**

This is an information briefing only. There is no recommendation.