



**Contract and Award Letter
Purchase Resolution – Exhibit “A”**

TO: Board of Contracts and Awards
FROM: Ramiro A. Chavez, P.E. PgMP, Director, Environmental Services
 Lewis Griffith, P.E., Deputy Director, Environmental Services
INITIALS: Initial
CWC DS
RALPP
COPY: City Council, City Manager, City Clerk, EIC Coordinator, LEAP Coordinator, and
 Stan Rowden II, Senior Buyer, Finance/Procurement
SUBJECT: Commingled Recycling Processing and Marketing
 Request for Proposals Specification No. ES25-0074F, Contract No. CW2279425
 - June 30, 2026 City Council
DATE: May 28, 2026

RECOMMENDATION SUMMARY:

The Environmental Services Department (ES) recommends awarding a contract to Waste Management of Washington Inc (WM), Kirkland, WA, in the amount of \$12,000,000, plus applicable taxes, budgeted from the ES Solid Waste Fund 4200, for an initial contract term of five years with the option to renew for three additional five-year terms, for a projected contract amount of \$12,000,000, plus applicable taxes, for commingled recycling services.

STRATEGIC POLICY PRIORITY:

- Assure outstanding stewardship of the natural and built environment.
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

This contract will allow the City to continue processing and marketing commingled recyclables to divert materials from the landfill, recover value from Tacoma’s waste stream, and reduce environmental impacts for the community and future generations.

BACKGROUND: The City’s commingled recycling program provides recycling collection services to single-family residences, multi-family residences, and businesses, helping divert recyclable materials from the landfill in support of the City’s Climate Action Plan. Since 2004, recyclable materials collected through the program have been processed and marketed at the JMK Materials Recovery Facility located in the Port of Tacoma under a contract with WM that was competitively solicited through Request for Proposals PW04-0040F. That contract is scheduled to expire July 31, 2026.

Materials collected through the program are processed and marketed for reuse as commodities, reducing waste disposal costs and conserving natural resources. Revenue generated from the sale of recyclable materials helps offset program costs and supports maintaining lower rates for customers.

ISSUE: Commingled recycling is collected daily from single-family residences, multi-family residences, and businesses. Without a recycling processing contract in place, recyclable materials would be diverted to the landfill. By sending commingled recycling materials to WM for processing and marketing, the City can continue its recycling program and reduce disposal costs. The City does not currently have the equipment, processing facility, staffing resources, or marketing network necessary to independently process and market recyclable materials.



ALTERNATIVES: Alternatives include not processing and marketing recyclable materials, or to process and market recyclable materials without a contractor. Sending recyclable materials to be landfilled would be less environmentally beneficial. Currently, Solid Waste Management does not have the resources, staff, and designated facility space or equipment to process the quantity of recyclable materials.

COMPETITIVE SOLICITATION:

Request for Proposals Specification No. ES25-0074F was opened November 25, 2025. Forty-nine companies were invited to bid in addition to normal advertising of the project. Two submittals were received. Submittals were evaluated and scored by a Selection Advisory Committee (SAC) and below are the resulting scores of the submittals. After all scores were weighted, all scores were calculated, resulting in the ranking of the two vendors.

<u>Respondent</u>	<u>Location</u>	<u>Score</u>
Waste Management of Washington Inc	Kirkland, WA	101.2
Pioneer Recycling Services	Tacoma, WA	84.4

CONTRACT HISTORY: New Contract.

SUSTAINABILITY: Maintaining the commingled recycling program helps the City reduce waste generation and supports the City’s Climate Action Plan by lowering greenhouse gas emissions. The program diverts recyclable materials from landfills and allows those materials to be reused as commodities, reducing both energy consumption and the use of natural resources.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Not applicable - Service contract - EIC Regulations are not yet established.

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: Not Applicable.

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4200 ES Solid Waste Fund	514300	5330150	\$11,500,000
4200 ES Solid Waste Fund	514310	5330150	\$500,000
TOTAL			Up to \$12,000,000



REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4200 ES Solid Waste Fund	512000	4343400	(\$7,200,000)
4200 ES Solid Waste Fund	512000	Various	(\$4,800,000)
TOTAL			Up to (\$12,000,000)

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$ 225,000

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? YES

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A