City of Tacoma
Economic Development
Committee Minutes

747 Market Street, Tacoma, WA 98402, Conference Room 248
Dial: 253-215-8782 Meeting ID: 882 2753 9908
Webinar Link: www.zoom.us/j/88227539908 Passcode: 614650
January 23, 2024
10:00 AM

Chair Kiara Daniels, Vice Chair Olgy Diaz, Joe Bushnell,
Jamika Scott, Sarah Rumbaugh (alternate)

Call To Order

Council Member Bushnell called the meeting to order at 10:05 a.m.

Roll Call

Present: 3 - Bushnell, Diaz and Scott
Absent: 1 - Daniels

Council Member Daniels arrived at 10:10 a.m.

Council Member Diaz participated virtually.

Public Comment

There was no public comment.

Briefing Items

2. **24-0065** Tacoma Training and Education Program Update
[Kacee Woods, Program Manager; Malika Godo, Contract and Program Auditor, Community and Economic Development]

At approximately 10:06 a.m., Kacee Woods, Program Manager, Community and Economic Development (CED), presented the Tacoma Training and Education Program update, including background, noting legislative authority and program budget; program components and roles of collaboration partners; proposed changes to amend the resolution and program components, align the target audience with broader equity objectives, and modify core program components; administrative revisions; a comparison of previous and proposed program components; success story with review of a video; proposed budget impacts; equity outcomes; and next steps.

Council Member Daniels arrived here, at 10:10 a.m.

Discussion ensued regarding third party evaluation, funding uses, internal evaluations, budget, expanding capacities, and labor industry background.

1. **24-0064** Election of Committee Chair and Vice-Chair

MOTION: Council Member Bushnell moved to elect Council Member Daniels as Chair of the Economic Development Committee for the year 2024.

SECONDED BY: Council Member Scott.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 4 - Bushnell, Daniels, Diaz and Scott

MOTION: Council Member Bushnell moved to elect Council Member Diaz as Vice Chair of the Economic Development Committee for the year 2024.

SECONDED BY: Council Member Scott.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 4 - Bushnell, Daniels, Diaz and Scott

3. **24-0066** Local Employment and Apprenticeship Program
[Deborah Trevorrow, Contract and Program Auditor, Community and Economic Development]

At approximately 10:41 a.m., Deborah Trevorrow, Contract and Program Auditor, CED, presented on the Local Employment and Apprenticeship Program (LEAP) including an agenda, background, overview, LEAP Advisory Committee, program outcomes, 2024 priorities, proposed program revisions, feedback requested from the Committee, and next steps.

Discussion ensued regarding non-compliance outcomes, feedback, monetary penalties, non-compliance penalty assessment amounts, and project sizes and requirements.

4. **24-0083** Review, Discuss and Revise the 2024 Meeting Schedule and Topics
[Council Member Daniels]

At approximately 11:17 a.m., Chair Daniels provided opening remarks on reviewing, discussing, and revising the 2024 meeting schedule and topics.

Discussion ensued regarding establishment of meetings and how they should run, only having one presentation per meeting, benefits in adding or changing the scope of green jobs, and a request to make the strategic plan have a more robust involvement with cultural vitality in the Neighborhood Council.

Topics for Upcoming Meetings

5. **24-0067**

January 30, 2024 - Review of Economic Development Strategic Plan
February 13, 2024 - Sister City Update; 2024 Business Survey
February 27, 2024 - National League of Cities Healthcare Training Pilot
March 12, 2024 - Equity in Contracting 2023 Annual Report

Cathy Satava, Committee Liaison, suggested moving the business survey update to February 27, 2024, to keep one presentation per meeting as requested.

Other Items of Interest

There were no other items of interest.

Adjournment

There being no further business, the meeting adjourned at 11:29 a.m.

Kiara Daniels, Chair

Hollyann Piotrowski, City Clerk's Office