



Board Action Memorandum

TO: Jackie Flowers, Director of Utilities
COPY: Charleen Jacobs, Director and Board Offices
FROM: Tosha Siebert, Transmission & Distribution Section Manager
MEETING DATE: 5/27/2026
DATE: 5/12/2026

GUIDING PRINCIPLE ALIGNMENT (select as many that apply):

Please indicate which of the Public Utility Board's Guiding Principle(s) is supported by this action.

- Customer and Community
- Resource Sustainability and Stewardship
- Employees and Culture

SUMMARY: This is a request to consider a resolution to recommend changes to the Tacoma Municipal Code Chapter 12.06A, specifically 12.06A.230 The proposed change would waive electrical permit occupancy requirements for nonprofit corporations when certain project criteria are met.

BACKGROUND: Currently, nonprofit housing builders wishing to obtain electrical permits and perform electrical work must either intend to occupy the building that is being constructed or must hire a Washington State licensed electrical contractor, if the building is to be sold. The proposed change would allow nonprofits meeting certain requirements, that do not intend to occupy the building being constructed, to utilize certified electrical trainees under the supervision of an appropriately certified electrician to obtain an electrical permit. The nonprofit must maintain ownership of the land on which the building is being constructed.

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? No

IF THE EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW IT IS TO BE COVERED.

N/A

IF THE ACTION REQUESTED IS APPROVAL OF A CONTRACT, INCLUDE LANGUAGE IN RESOLUTION AUTHORIZING \$200,000 INCREASE IN ADMINISTRATIVE AUTHORITY TO DIRECTOR? No

ATTACHMENTS: 2026 TMC 12.06A.230 proposed amendment 051226

CONTACT:

Primary Contact: Chad Edinger, Electrical Services Manager, 253-381-9151
Supervisor's Name: Tosha Siebert
Presenter: Seema Ghosh, Electrical Services Manager, 253-290-0441