



RESOLUTION NO. 41973

1 BY REQUEST OF COUNCIL MEMBERS PALMER, RUMBAUGH, AND WALKER

2 A RESOLUTION amending Rule 8 – Miscellaneous of the Rules of Procedure
3 of the Council of the City of Tacoma, to provide opportunities for
4 organizations to make public requests for presentations at regular
5 meetings of the City Council, and change the process to make and
6 review presentation requests; and directing the City Manager to create
and post an application to request to present at a City Council meeting
publicly on the City Council meeting webpage.

7 WHEREAS this resolution makes the following changes to the Rules of
8 Procedure of the Council of the City of Tacoma (“Rules of Procedure”), Rule 8 –
9 Miscellaneous, Section E, Public Requests for Presentations:

10 (1) Specifies Rule 8 subsection E applies to presentations at regular
11 City Council meetings, as defined in the Rules of Procedure, Rule 1;

12 (2) Removes presentations pertaining to an individual person, but
13 retains presentation requests pertaining to events, organizations, or causes
14 with local implications;

15 (3) Removes guidance that presentation requests should be made
16 two weeks in advance of the requested City Council meeting, and specifies the
17 City Council will select the date of a presentation;

18 (4) Directs the City Manager and/or staff designee to share all
19 presentation requests with the full City Council;

20 (5) Removes the direction that the City Manager and/or staff designee or
21 the Mayor will determine if the proposed presentation meets the intent of the policy.
22 Instead, any member of the City Council can bring forward any individual request
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1 for discussion. The full City Council will determine if it meets the intent of the policy
2 at a Study Session or Committee of the Whole meeting;

3 (6) If a group or organization has presented in the last year, the City
4 Council will prioritize other groups moving forward to make sure as many
5 organizations have an opportunity to share their issues/concerns with council;
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7 (7) Increases the maximum presentation length from five to 15
8 minutes;

9 (8) Decreases the maximum number of presentations from two in one
10 meeting to one presentation per month; and
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12 (9) Provides an opportunity for City Council comments or questions at the
13 end of each presentation, and

14 WHEREAS this proposal will allow several groups and sections of our
15 community an opportunity to share presentations on issues or concerns that
16 benefit the wider community, and
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18 WHEREAS after speaking with Council Members and others in the
19 community while the City Council discussed updates to community forum as
20 approved by Resolution No. 41924, a way for community groups or
21 organizations a have a chance to have more time to speak was not addressed,
22 and there was a desire to find a way for the City Council to provide a more
23 formal way for groups and organizations to present to the City Council, and
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25 WHEREAS the City Council has heard from many in the community that
26 their voices are underrepresented in City Council meetings, and our community



forum is not set up for groups to present where they can share issues, concerns,
or requests of the community, and

WHEREAS in addition to the changes to the Rules of Procedure, this
resolution directs the City Manager to create and post an application to request
to present at a City Council meeting publicly on the City Council meeting webpage;

Now, Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

Section 1. That Rule 8 – Miscellaneous, of the City Council Rules and
Procedure, Section E, Public Requests for Presentations, is hereby amended, to
limit Public Requests for Presentations to regular meetings of the City Council,
and changing the process to make and review presentation requests, as more
specifically set forth in the attached Exhibit “A.”

Section 2. That the City Manager, or designee, is hereby directed to create
and post an application to request to present at a City Council meeting publicly on
the City Council meeting webpage.

Adopted _____

Mayor

Attest:

City Clerk

Approved as to form:

City Attorney



EXHIBIT "A"

RULE 8 - MISCELLANEOUS

E. Public Requests for Presentations at regular meetings.

It is the policy of the Council to consider requests for presentations of certain events or causes when such presentations pertain to a Tacoma event, ~~person,~~ organization, or cause with local implications. The Council will consider requests that are timely, have potential relevance to a majority of Tacoma's population, and either forward positive messages or call upon the support of the community.

The following guidelines and requirements apply to requests for consideration of presentations:

1. The ~~person(s) or~~ organization making the request to make the presentation must submit a completed Application to Make a City Council Presentation that includes information on whether the presentation is an informational briefing or request for action.
2. ~~The request should be made at least two weeks in advance of the requested Council meeting.~~ The City Manager and/or staff designee should compile and share all presentation requests with the City Council.
3. Any Member of the City Council may bring forward a presentation request for discussion. The ~~Mayor, City Manager and/or staff designee~~ City Council will determine if the proposed presentation meets the intent of this policy at a Study Session or Committee of the Whole meeting. ~~When there is uncertainty in making this determination, the Mayor will consult with the City Council Committee of the Whole for its guidance.~~
4. The presentation shall not exceed ~~five~~ fifteen minutes in length and the Council will not entertain more than ~~two presentations at one~~ one presentation per month at a regular Council meeting.
5. ~~The City Council~~ retains the right to decide if the presentation will or will not be permitted.
6. If a group or organization has presented in the last year, Council will prioritize other groups moving forward to make sure as many organizations have an opportunity to share their issues/concerns with council.
7. ~~Once approved, the presentation will be included on the appropriate Council agenda.~~ Council will determine the presentation date when they approve a presentation request.
- 7.8. If not approved, the applicant will be notified of the decision and the reason(s) for the decision.
9. An opportunity for Council comments or questions will be provided at the end of each presentation.