



**Contract and Award Letter
Purchase Resolution – Exhibit “A”**

TO: Board of Contracts and Awards
FROM: Ramiro A. Chavez, P.E. PgMP, Director, Environmental Services Department
Josiah Rowell, Warehouse Supervisor, Operations & Maintenance Division
COPY: City Council, City Manager, City Clerk, EIC Coordinator, LEAP Coordinator, and
Stan Rowden II, Senior Buyer, Finance/Purchasing
SUBJECT: Liquid Aluminum Sulfate for North End Treatment Plant (Rebid)
Request for Bids (RFB) Specification No. ES26-0108F, Contract No. CW2282880
– July 21, 2026 City Council
DATE: June 25, 2026

Initial
WC

RECOMMENDATION SUMMARY: Environmental Services Department (ES) recommends awarding a contract to Chemtrade Chemicals Corp, Parsippany, NJ, in the amount of \$648,000, plus applicable taxes, budgeted from the ES Wastewater Fund 4300, for an initial contract term of two-years with the option to renew for three additional one-year terms, for a projected contract total of \$1,620,000, for bulk supply and delivery of liquid aluminum sulfate for use at the North End Treatment Plant (NETP).

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.
- Assure outstanding stewardship of the natural and built environment.

The bulk supply of liquid aluminum sulfate is essential to the wastewater treatment process at the North End Treatment Plant and supports the City's commitment to protecting public health and the environment. Liquid aluminum sulfate is used to remove pollutants and improve treatment performance, helping ensure compliance with regulatory requirements and the reliable operation of critical wastewater infrastructure. Maintaining a dependable supply of this treatment chemical supports a safe community with healthy residents while demonstrating responsible stewardship of Tacoma's natural resources, waterways, and public infrastructure.

BACKGROUND: The NETP utilizes liquid aluminum sulfate as a critical treatment chemical in the wastewater treatment process. Liquid aluminum sulfate enhances treatment performance by improving the removal of suspended solids, phosphorus, and other contaminants, helping the plant meet regulatory requirements and protect local waterways. The proposed contract will provide a reliable supply of liquid aluminum sulfate to support continuous treatment operations and maintain compliance with applicable environmental permits and regulations.

Despite the supplier's headquarters being located in Parsippany, NJ, the materials are being manufactured and distributed from Vancouver, WA

ISSUE: A new contract is required to ensure an uninterrupted supply of liquid aluminum sulfate for ongoing wastewater treatment operations at the NETP.

ALTERNATIVES: The alternative would be to procure liquid aluminum sulfate on an as-needed basis without a competitively awarded contract, which could result in increased costs, supply uncertainty, and operational risk to wastewater treatment processes.



COMPETITIVE SOLICITATION: Request for Bids Specification No. ES26-0108F was opened on May 26, 2026. Ninety-one companies were invited to bid in addition to normal advertising of the project. Two submittals were received.

Chemtrade Chemicals Corp submitted the lowest responsive and responsible bid. The table below reflects the amount of the initial contract term.

<u>Respondent</u>	<u>Location</u>	<u>Submittal Amount</u>
Chemtrade Chemicals Corp	Parsippany, NJ	\$648,000
Kemira Water Solutions, Inc	Lawrence, KS	\$1,050,000

Pre-bid Estimate (Two-year term): \$645,000

The recommended award is approximately one and a half percent above the pre-bid estimate.

CONTRACT HISTORY: New Contract.

SUSTAINABILITY: This contract supports the City’s sustainability goals by ensuring continued wastewater treatment performance, protecting water quality, and promoting responsible stewardship of the region’s natural resources.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Not applicable - Supply purchase - EIC Regulations are not yet established

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: Not Applicable.

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
ES Wastewater Fund 4300	61000078581	5216070	\$1,620,000
TOTAL			Up to \$1,620,000

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
ES Wastewater Fund 4300	523900	4343150	(\$1,620,000)
TOTAL			Up to (\$1,620,000)

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$162,000

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A